



## CONTACT US

Swimming Waikato  
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Our Administrators Pathway  
**A DEVELOPMENT OPPORTUNITY**

Established in 1984, Swimming Waikato is the second largest of the 13 regional entities that sit under the umbrella of Swimming New Zealand.

## What we do

Delivering swimming is something we're very passionate about. We understand how important it is to be fit & healthy and we understand the importance of helping future generations of New Zealanders enjoy spending time in the water – a resource that is so readily available in New Zealand.

**Recorder's Workshop**  
teaches the Recorders how to ensure swimmers are correctly registered for regional & national swim meets

**Database Workshop**  
provides an overview the Swimming New Zealand's Database

**National Certificate in Sport -Admin**  
designed to provide the skills & knowledge for people wanting to administer sport, either as a volunteer or employee

**Funding & Sponsorship**  
practical knowledge in gaining and maintaining funding and sponsorship for your club

**Club Planning**  
Learn about planning for day to day operations, planning for projects and developing a Strategic Plan for your club

**Personal Effectiveness**  
Communicate, run meetings, write reports and handle administration more productively

**2,700 swimmers and growing**

We want all of our swimmers to stay in the sport because it fills an important niche in their lives – it's fun and challenging, it keeps them fit and healthy, and it helps them achieve their sporting goals.

## Developing our administrators

We work alongside our 23 swimming clubs to deliver swimming within our region. A crucial part of the success of these clubs is their club committees.

Made up of a group of volunteers who are often juggling day jobs with their committee tasks, these are the unsung heroes of our sport.

Carrying out roles such as President, Treasurer, Recorder, Registrar and Meets Co-ordinator, the technicalities of swimming means that these roles often require a degree of specialist knowledge.

## How we can help

Our Executive Officer, Cherie McCleery, and our SportsForce Swimming Development Officer Chris Jolly, are available to co-ordinate development opportunities for our Club Administrators. You're welcome to contact either of them for information on any of the above development opportunities, or any other training support that your Club would like to receive.

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